

SUSPENSION FORM

Members Details

First Name:	Last Name:
Date of Birth:	Membership Card Number:
Suspension Start Date:	Suspension End Date:

Members Agreement

I have read the Suspension Terms in full and agree to be bound to the terms described below.

Members Signature: _____

PLEASE SIGN HERE

Date: _____

Suspension Terms:

- Forty-eight (48) hours' notice is required to suspend your membership.
- Direct Debit memberships must be suspended in fortnightly blocks to align with payment dates.
- Term memberships suspensions are subject to a minimum period of seven (7) days.
- Membership suspensions will not be applied retrospectively.
- Maximum suspension time is three (3) months for all memberships excluding 3 month memberships.
- Your 24/7 Access Key will be deactivated during the suspension period.
- If you cancel your membership whilst a suspension is currently in effect, your membership will be reinstated to its full rate for the subsequent two (2) debits. If you cancel your membership whilst on a suspension your membership will be reinstated for the remaining two (2) direct debits.
- Any locker hire will also be automatically suspended for the same period.
- Once the suspension is finished, the direct debit will automatically start coming out of the nominated bank account.

OFFICE USE ONLY

Entered by:	1 st Check:	2 nd Check:	Uploaded to SharePoint:
Staff name:	Staff name:	Staff name:	Staff name:
Date:	Date:	Date:	Date: